

## **TECHNOTE** How to give printer's permissions on the system

## DATE: February, 2020 AUTHOR: Bodno

To configure printer's permissions to have the printer correctly available and detected on the system please follow the next steps:

1 - Open the "Control Panel".

🔁 Control Panel



2 - Go to "Devices and Printers".



3 - Right click on your printer and select "Printer Properties".





4 - Then, go to the tab "Security" select "Everyone", or if you don't have it, click on add, type "Everyone" and click on the button "Check Names" and "OK".

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General	Sharing	Ports	Advanced	Color Management	Security	Device Settings
Group or user names:						
Image: Severyone   Image: Severyone						
					Add	Remove
Permissions for Everyone Allo						Deny
Print Manage this printer Manage documents						
Spec	cial permiss	sions				
For special permissions or advanced settings, click Advanced. Advanced						
				ОК	Cancel	Apply
Select Users, Computers, Service Accounts, or Groups						
Select this object type:						
Users, Groups, or Built-in security principals						Object Types
From this location:						
cardpresso.evolis.com						Locations
Enter the object names to select ( <u>examples</u> ):						
Everyon	e					Check Names
Adva	nced			E	ОК	Cancel



5 - After that, select all the "Allow" field to give permissions to the printer and click apply.

6 – Then the printer's permissions are now configured, we can now open the **Bodno** software and work normally.

If you have any issue or doubt, please do not hesitate contact us.